



## Manpower Acceleration Program Tooling U-SME FAQ's

- 1. What is the Manpower Acceleration Program with Tooling U-SME?**
  - a. Manpower and Tooling U-SME have joined to offer eligible and actively assigned associates certifications in six key pathways within Manufacturing.
  
- 2. What are the Programs/Pathways Offered?**
  - a. The Program focuses on six critical-need job areas:
    - i. Assembler
    - ii. CNC Programmer
    - iii. Machine Operator
    - iv. Maintenance Production
    - v. Engineer Technician
    - vi. Quality Technician
  
- 3. When do courses start?**
  - a. Courses start every Friday beginning on February 12th
  
- 4. When is the Enrollment Period?**
  - a. Enrollment for the program is ongoing until further notice.
  
- 5. When is the cut-off Date for enrollment?**
  - a. Applications from eligible associates will be accepted weekly. Access to begin the program will be provided on each Friday to any new approved enrollees. Manpower cannot guarantee that all eligible enrollees will gain access the same week in which they apply.
  
- 6. Who is eligible for the Program?**
  - a. The programs are for associates actively on assignment that are not in too similar of a role to the program they are applying. (for example, an associate working in an Assembler role should not pursue the Assembler certification, their application will be denied)
  - b. Associates can only participate in one Manpower Acceleration Program at a time. Associates in an active Manpower Acceleration Program are not eligible.
  - c. Eligibility is verified monthly. Associates must be on an active assignment and not be on an assignment in a similar role to maintain eligibility in the program.
  - d. Associate must be in a participating Manpower location in the United States
    - i. Franchise locations, residents of, or persons working with Manpower Branches in California or Puerto Rico are NOT eligible.
  
- 7. What do I need to participate in the program?**
  - a. Submit an enrollment form
  - b. The program is entirely online, a device with access to the internet is required.



- c. 4-6 hours per week to dedicate to coursework (this is suggested timeframe – users will have access for a given period with eligibility verified monthly)
- d. A motivation to learn.

**8. Will I be paid for doing coursework?**

- a. No, the program is voluntary, and time spent on coursework is unpaid.

**9. What is covered by Manpower?**

- a. Manpower will fund the cost of the course. Any incidental costs such as access to the internet, school supplies are not covered by Manpower and are the responsibility of the associate.

**10. What is the benefit to completing a course?**

- a. Offered at NO cost
- b. Students receive a certificate upon successful completion
- c. Opportunity to gain new skills to broaden capabilities to qualify for jobs and new opportunities
- d. Ability to get support from their Manpower Recruiter or representative to identify next level opportunities

**11. How do I sign-up for the program?**

- a. To enroll, visit: [manpower.com/map](http://manpower.com/map) – click on the Manufacturing programs offered with Tooling U-SME. Click on the program of interest (Assembler, CNC Programmer, Machine Operator, Maintenance Production, Engineer Technician and Quality Technician) and click on “Enroll Here”
- b. Fill out enrollment form.
- c. Once form is complete, click submit.
- d. Manpower reviews each application for eligibility and tries to respond to all inquiries within 1-2 business days.

**12. Is there a guarantee that I will get a promotion once I am done with this certificate?**

- a. There is no guarantee of employment/promotion, getting a new role or advancement upon completion of the program.

**13. Who do I contact with questions?**

- a. For general inquiries and questions, please reach out to [mypath@manpower.com](mailto:mypath@manpower.com)